



## Coulwood Hills Community

### Coulwood Community Council Board of Directors Meeting

## Agenda

Monday, February 8, 2021, 7:00pm

### Call to Order Invocation, Pledge of Allegiance

### Attendees & Guests/Acknowledgement of Guest Concerns

- **Board Attendees/Volunteers:** Misty Johnson (MJ), Rhoxie Booth (RB), Bob Comito (BC), Candice Dennehy (CD), Lydia Rozier (LR), Nerissa Helms (NH), Mark Zagar (MZ) and Board volunteer Chris Reavis (CR)
- **Guests:** none
- **Guest Concerns:** Updates on suntrust arcade: Suntrust update from Steve Baumgarner, there do not appear to be any further developments in the building; old Subway building will be a Honduran/Salvadorian restaurant, based on a nextdoor source

### President's Remarks

- Misty expressed excitement about the direction of our council and progress

### Approval of Previous Meeting Minutes

- *Clarification: will be posted after approved at following meeting*
- Motion to approve:
  - 1st RB
  - 2nd NH

### Treasurer's Report

1. Banking
  - 12/31/20 ending balance \$6,813.00
  - January
    - § No income cleared
    - § First payment to Trident for \$1,745 was made and cleared
    - § Normal water/sewer and landscaping bills
    - § Duke Energy bills not paid in January due to treasurer transition—they have been made and will clear in February
    - § Yearly PO Box fee paid of \$92

- *§ Refund received from Amazon for a returned door knob*
  - *1/31/20 ending balance \$4,559.79*
  - *Bank balance as of 2/8/21 is \$5,486.46—increase due to membership payment*
- 2. New Email for treasurer inquiries and business:
  - Treasurer.CoulwoodHills@gmail.com**
  - *This will allow historical records to be updated*
  - *PayPal account has been transferred over to new email*
  - *Anytime funds are requested through any fundraising all notifications should come to this email*
  - *Swipe account forwarded by RB*
- 3. PayPal percentage for processing credit card transactions is 2.25%
  - *This is the lowest percentage we can get*
- 4. Motion to approve:
  - *1st: CD*
  - *2nd: MZ*

## **Committee Reports**

### Welcoming/Public Relations

- *(chair not present)*

### Clubhouse (RB)

- deep freezers now cleaned out; will need to look again to keep clean headed into next season
- progress on painting is on hold for now
- ~3 groups are planning to rent the clubhouse in upcoming season
- Vote to take bars off front of clubhouse (front and right side, looking from the street) and poolhouse; will need to take bars off for painting regardless and will then replace them
  - Counter-argument raised to keep bars on the poolhouse only, due to sensitivity of things stored in off season and because it is a business
    - consideration for saving on insurance policy
    - may have been put in place due to having vending machines
    - *Tabled for future date:* we may want to consider using our own vending machines
    - May consider another version of security besides bars
  - Motion to remove bars from clubhouse
    - 1st CD

- 2nd MZ
    - All in favor
  - Motion to remove bars from poolhouse
    - 1st RB
    - 2nd MZ
    - 5 in favor, 2 opposed, 1 not voting; *motion approved*
- Lester will provide RB with a list of what will need to be done

#### Membership/Grievance (LR)

- *Tabled until next meeting*: Discuss/Vote on membership tiers
- Membership update:
  - all letters have been distributed
  - 22 memberships so far
  - 20 council memberships
  - 2 pool memberships
  - LR is following up with a welcome card for those who join; will be sent out soon
  - LR will reach out to Linda for older records

#### Entertainment/Athletic (NH)

- Swim team update: Mount Holly (yes), Sailview (virtual?), Mt. Isle Harbor and/or Riverbend (same restrictions will be in place as last year); plan is to wait and see before saying no

#### Building/Grounds/Maintenance (MZ)

- MZ has repaired the windows
- Tree and gutter estimate update; coordinated with Cindy Ferguson
  - Tree directly off from chimney: \$1600
  - Gutter replacement, including downspouts: ~\$800
    - It is recommended by insurance source that we take care of this
    - S+W recommended removal, as we do not have regular maintenance
    - also need to address rotting wood to be replaced
    - Motion to remove gutters from clubhouse:
      - 1st: MZ
      - 2nd: NH
      - All in favor; motion approved
      - MZ will take them down; will keep track of expenses and report back
- *We may need a subcommittee and reserved budget for repairs*

- budget needs to be addressed long term; we are operating with very little amount
- discussion regarding tapping into a grant option
- “Frog pond” plan:
  - MZ met with Brian (Trident) are working together to prepare the pool to be reopened; item list includes:
    - pump motor will need to get replaced (previously approved by council); plan to get pump motor raised up higher above water
    - bottom of pool will need to get cleaned (not volunteers; will need to be the crew, as volunteers are not covered)
    - BC recommends power washing deck prior to coming in with further clean-up and repairs
    - no hurdles appear to be in the way of the pool opening on time
- BC: adopt a street update: Jonathan (solid waste dept/ Keep Charlotte Beautiful) will provide us with equipment for a community clean-up day
  - MJ will reach out to Jonathan for clean-up
  - consider having city make signs for “Keeping Coulwood Beautiful” (MZ reported this is on the city website; MJ will investigate options)

### **Unfinished Business**

- Proposed event Calendar for 2021:
  - <https://docs.google.com/document/d/1-07YP4kO5YtkhYrlnZSufuwT1uGfJ4ERUA4bqhYkLUU/edit?usp=sharing>
- Pool Insurance
  - *Renewal is coming up in May. New agent is reviewing the policy and will begin quoting in March to compare with the current agent quote*
    - § *Need a copy of the insurance certificate from Trident as to the coverage they provide; MJ has asked for this and it should be en route*
    - § *Need to find out what type of claims have been filed against council insurance in the past*
  - *Will want to add wind and hail damage back with new roofs being added*

### **New Business**

- Matching Grant (RB, LR)
  - application due by March 1st; 1:1 grant match; for Coulwood up to \$10k eligible; “pay back” grant with “368 engagement hours” (includes council

- meetings); we will need some “proof” that people will commit to engagement hours
- can apply for this grant multiple times in one year
- tier of eligibility determined by avg. home value, which may soon disqualify us
- lots of rules for what can and cannot be bought
- will need to form a subcommittee and will need to vote to approve
- grant will be determined April 27th; can submit for payback items beginning in May; engagement hours will count beginning April 27th; cannot move workdays
- LR recommended volunteer t-shirts for various event days
- CR recommended a consistent format for sign-up across events
  - use a hashtag for consistency; (NH: #ThisIsCoulwood; #MyCoulwood)
- *\*each council member will need to head up an event\**
  - various members signed up for events
  - **\*we need to develop a budget for each event by 2/17 in order to present it for the grant\***
  - *Need to vote on parade date next meeting*
- Next fiscal year begins May 1st
- **\*Plan to meet Monday, February 22, 7pm for final vote\***
- Letter has been sent regarding wetlands and 28 townhomes being built, which will affect the water flow
  - NH brought up using HOA dues as pool membership; MZ: possible to be used for grounds maintenance
  - consider approaching other neighborhoods without pool with a membership opportunity to the pool
- Membership letter needs to be posted on social media (MJ can post on IG/FB, CD will post on Nextdoor)

**Next Meeting – Monday, March 8, 2021**

### **Adjournment**

- Motion at 9:17pm
  - 1st RB
  - 2nd CD